



Sample Submission Form

Chain of Custody Record - SS01.13

Shaded Areas for Laboratory Use Only

Fredericton: 921 College Hill Rd., Fredericton NB E3B 6Z9 T: 506.452.1212 F: 506.452.0594 Toll Free: 800.563.0844

Moncton: 115A Harrisville Blvd., Moncton, NB E1H 3T3 T: 506.855.6472 F: 506.855.8294

Submission #:

Turnaround Time

Routine:
 Varies by analysis

Rush (surcharge applies):
 24 Hours 48 Hours
 3 Days 4 Days

Specific Date Required
(do not use ASAP): _____

Report To Customer		Bill To Customer (if different)		Project/Submission Information	
Company:		Company:		Site Location:	
Address:		Address:		Project Number:	
Contact:		Contact:		Submission Date:	
Telephone:		Telephone:		Sampled by (print):	
Fax:		Fax:		Sampler's Initials:	
E-mail:		E-mail:		Purchase Order #:	
				RPC Quotation #:	

LIMS #:	Sample Matrix	Client Sample Identification	Sample Date/Time	Analysis Required					Other Analyses/Comments Special Instructions/Hazards
				I	II	III	IV	V	

	Analysis Required (Description)	Preservatives
I		
II		
III		
IV		
V		

Sample Receiving Checklist

Documentation Sample Volume

Sample Containers Hold Time

Sample Temperature Temperature = _____ °C

Comments: _____

For more information view RPC's Laboratory Reference Guide at www.rpc.ca/english/pdf/LabRefGuideEN.pdf.
Label samples carefully and complete all parts of the form.

Chain of Custody

(1) Relinquished by:	Date:	(1) Received by:	Date:
Company:	Time:	Company:	Time:
(2) Relinquished by:	Date:	(2) Received by:	Date:
Company:	Time:	Company:	Time: